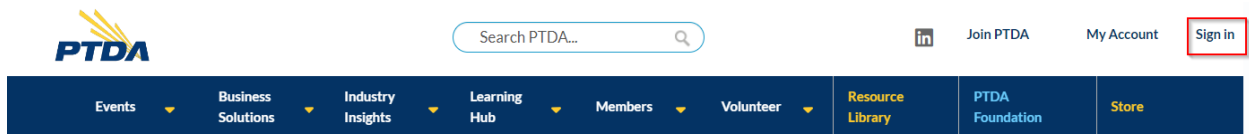


Manufacturers – Manage Company Account Details on PTDA Website

Follow these steps to manage your company account's details on the PTDA Website. Company account details can only be made by the **PTDA Key Contact** or **Company Administrator(s)** you've assigned. The steps below are for updating your company account's details but will also walk you through logging in and getting to the company profile.

If you need assistance at any time, contact us at ptda@ptda.org or +1.312.516.2100.

1. Login to the PTDA website (www.ptda.org) by clicking Sign In at the top right corner of the screen.

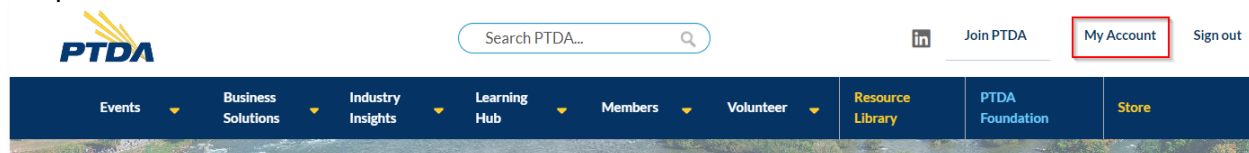


2. Login using your credentials.

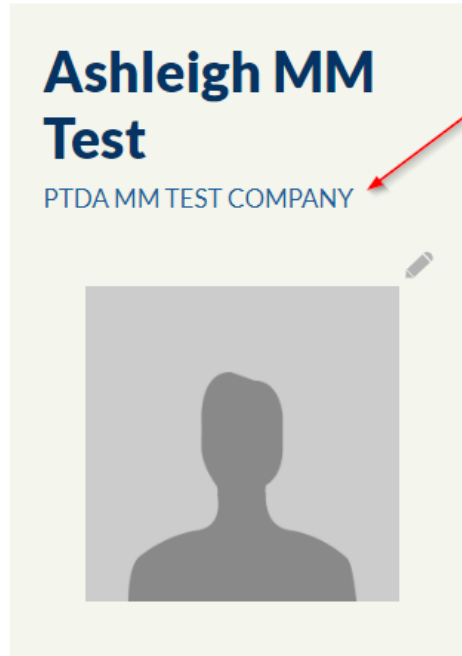
Username

Password

3. Navigate to **My Account** located at the top right of your screen. This takes you to your individual account, where you can make updates to your personal information and preferences.




4. In your account, above the basic information window, click on your company name.



5. You are now on the company profile where you can update your company's account details in the About, Company Info, Employees, and Brands tabs:

About tab:

PTDA MM TEST COMPANY



Status Active

[Submit MD-IDEX Booth Reservation](#)

[About](#) | [Company Info](#) | [Employees](#) | [Brands](#)

Year Founded

Publicly Held
 Privately Held
 Family Owned
 Minority Owned

Does your company use PPIF? Yes No

PPIF Contact

PPIF Contact Title

PPIF Contact Email

Company Description

Unique Products & Services

Unique products and services will be entered here. For additional information, please send an email to ptda@ptda.org.

Vertical Markets Served

Vertical Market information will be entered here. For additional information, please send an email to ptda@ptda.org.

Interested in expanding distribution network Yes No

Target Regions for Expansion

Check all


Africa

Asia-China

Asia-India

Company Info tab:

PTDA MM TEST COMPANY



Status Active

[Submit MD-IDEX Booth Reservation](#)

[About](#) | [Company Info](#) | [Employees](#) | [Brands](#)

Address

Company Demographics

Total Employees

Total BR/Plant

Total Product Specialists

Total Outside Sales

Associations

Check all

Affiliated Distributors

American Gear Manufacturers Association

Anti-Friction Bearing Manufacturers Association

Total Inside Sales

Product Categories Manufactured

Check all

A - ADJUSTABLE/VARIABLE SPEED DRIVES

A01-AC

A02-DC

Employees tab:

PTDA MM TEST COMPANY



Status Active

Submit MD-IDEX Booth Reservation

Brands tab:

PTDA MM TEST COMPANY



Status Active

Submit MD-IDEX Booth Reservation

About Company Info **Employees** Brands

Manage Employees

Click on an employee name to update their information, make a Company Administrator, or remove from your company. Company Administrators can access and update company information and rosters.

Export ▾

Full Name	Title	Email	City	State Province	Zip	Role
Ashleigh MM Test	Membership Manager	ashleigh@ptda.org				Company Administrator

Add Employee

About Company Info Employees **Brands**

Brand Names

Brand 1	<input type="text"/>	Brand 14	<input type="text"/>
Brand 2	<input type="text"/>	Brand 15	<input type="text"/>
Brand 3	<input type="text"/>	Brand 16	<input type="text"/>
Brand 4	<input type="text"/>	Brand 17	<input type="text"/>
Brand 5	<input type="text"/>	Brand 18	<input type="text"/>
Brand 6	<input type="text"/>	Brand 19	<input type="text"/>
Brand 7	<input type="text"/>	Brand 20	<input type="text"/>
Brand 8	<input type="text"/>	Brand 21	<input type="text"/>
Brand 9	<input type="text"/>	Brand 22	<input type="text"/>
Brand 10	<input type="text"/>	Brand 23	<input type="text"/>
Brand 11	<input type="text"/>	Brand 24	<input type="text"/>
Brand 12	<input type="text"/>	Brand 25	<input type="text"/>
Brand 13	<input type="text"/>		

Save Cancel